Job Opening Announcement (January 2020)

Manager, Mitsubishi Corporation (Americas) Washington Office

Persons who are interested being considered for this position should send their resume to Jeff Thompson, Assistant GM at the MCA Washington Office, by e-mail to: jeffrey.thompson@mitsubishicorp.com

+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++

Purpose of the Position/Job Summary
The person in this Manager position will report directly to the General Manager of the Washington Office and will have primary responsibility for monitoring and analyzing: 1) economic, political, and geopolitical developments in Latin America with a focus on US-Latin America relations; and 2) US trade policy/regulatory developments related to Mitsubishi Corporation’s business interests in Latin America. This is a full-time salaried position with benefits.

Salary Range
Commensurate with background and experience

Key Accountabilities

Required

• Primary responsibility for monitoring and analyzing economic, political, and geopolitical developments in Latin America with a focus on US-Latin America relations. This requires regular meetings with Washington Office consultants and other experts in Washington policy community, preparation of reports on related developments, and making presentations as requested.

• Primary responsibility for monitoring and analyzing US trade policy and regulatory developments related to Mitsubishi Corporation’s business interests in Latin America. This involves regular communication with representatives at MC’s subsidiary companies doing business in the Americas and responding to their inquiries.

• Work with other managers at the Washington Office on interdisciplinary projects as well as producing articles/materials for the office’s monthly publication.

• Support visitors by arranging and accompanying them to meetings and preparing meeting reports.

Knowledge and Skills

• Required:
  - Expertise in US-Latin America relations and/or Latin American affairs; 3 or more years of related professional experience.
  - General knowledge and interest in US domestic and foreign policies.
  - General knowledge and interest in global economics, trade, politics, and geopolitics.
  - Excellent English and Spanish reading, writing, and oral communication skills.
  - Team player and ability to multitask working on several projects simultaneously.
  - Basic computer skills.

• Preferred:
  - General interest in economic, business, and political issues related to Japan.
  - Basic Portuguese language skills.

Relevant Experience and Education

Education/Training:
- Bachelor’s Degree and Master’s Degree/Advanced Degree required.